

**ESIC DENTAL COLLEGE & HOSPITAL**

Sector-15, Rohini, New Delhi – 110089

(ISO 9001 : 2000 QMS Certified)

Website: www.esic.nic.in Ph.No.27553099 Fax.27553099

File No: 115-A-19/11/196/Internship/2019-DC-

Date: 28/12/2023

INTERNSHIP FOR EXTERNAL CANDIDATES

Employees' State Insurance Corporation is a statutory body constituted under an Act of Parliament (ESI Act, 1948) and works under the administrative control of Ministry of Labour and Employment, Government of India.

Applications are invited for internship for external candidates at ESIC Dental College & Hospital, Rohini for the academic year 2023-24 against vacant internship seats from candidates who have passed final BDS Examination.

No. of seats: 17 (Number may increase or decrease, depending on availability of vacant seats)

Applicants for the above internship should apply in the form appended below. Application filled in all respects along with self-attested copies of essential certificates and Demand Draft are to be sent in a cover super scribed "**Application for Internship for external candidates in ESIC Dental College & Hospital, Rohini**" by Registered Post/ Speed Post /by hand so as to reach **The Office of the Dean, ESIC Dental College & Hospital, Sector-15, Rohini, Delhi-89 latest by 3:00 pm, 25/01/2024**. The institute will not be responsible for any delay on account of postal delivery or delivery through any other agency. Any application received after due date i.e. **3:00 pm, 25/01/2024** will be treated as cancelled without any further correspondence.

Following terms and conditions are to be followed:

1. Application should be submitted in the prescribed format only. It should be filled up in the candidate's own handwriting.
2. The candidate is to submit the **reason for undergoing internship** at ESIC Dental College, Rohini.
3. The candidate is to submit a **duly signed undertaking as attached** in Annexure1.
4. The candidate is required to deposit a **Demand Draft** of Rs. 10,000/- (Rs. Ten thousand only) in favour of "**ESI Fund Account no. 1(Central)**" payable at Delhi which would be refundable in case he/she is not selected. In case of selection, **it would not be refunded in any case, if the candidate does not join after his/her selection**. The demand draft should not be tagged or stapled but should be pinned

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or clipped at the top of the application form. The name and address of the candidate and the purpose applied for should be written on the reverse of the demand draft.

5. In case of selection, the amount of 10,000 will be adjusted within the total training fee of Rs.2,00,000/- (Rs. Two Lakhs only). This fee needs to be paid lump sum without any installments before the beginning of internship and once deposited would be non-refundable in any case.
6. As per the requirements of the Dental Council of India, the interested candidates need to procure **No Objection Certificates** from the Parent Dental College and transferee dental college as described below:
 - a. NOC from the parent dental college. The letter should also state that the college is duly recognized by the Dental Council of India.
 - b. NOC from Parent Dental College authenticated by the enrolled affiliating university for doing internship at ESIC Dental College & Hospital, Rohini.
 - c. NOC from transferee dental college i.e. ESIC Dental College & Hospital, Rohini authenticated by the affiliating university, ie Guru Gobind Singh Indraprastha University, Delhi.

(For obtaining NOC from ESIC Dental College & Hospital, Rohini, the applicant must physically submit a request for this NOC latest by 3:00 pm, 17/01/2024 in the office of Dean, ESIC Dental College & Hospital, Rohini. Once NOCs mentioned in 6a and 6b are verified, ESIC Dental College & Hospital, Rohini, will issue an NOC which the candidate needs to get authenticated by the affiliating university i.e. Guru Gobind Singh Indraprastha University, Delhi).

7. The final completed application along with the **following essential documents** must reach the office of Dean, ESIC Dental College & Hospital, Rohini by **3:00 pm, 25/01/2024**:
 - a. NOC from the Parent Dental College.
 - b. NOC from Parent Dental College authenticated by the enrolled affiliating university.
 - c. NOC from ESIC Dental College & Hospital, Rohini authenticated by Guru Gobind Singh Indraprastha University, Delhi
 - d. Self-attested copies of mark sheets/result of BDS examinations.
 - e. Self-attested copies of attempt certificate of passing BDS (each part/year) and character and conduct certificate of the student from the Parent College / Institution.
 - f. Self-attested copies of distinction/academic achievements/extra co-curricular achievement certificates, if any.
 - g. Self-attested copy of Aadhar card.

8. **Mode of Selection:** The selection for the said internship will be on the basis of interview and academic performance as mentioned in Annexure – 2. Interview will be conducted by the Selection Board at Dean Office, ESIC Dental College & Hospital, Sector-15, Rohini, Delhi-89.

Important Dates:

Last date for receipt of request from candidate for issuance of "No Objection Certificate" at ESIC Dental College & Hospital, Rohini	17/01/2024, 3:00 pm
Last date for receipt of application, complete in all respects (including NOC duly authenticated by GGSIPU, Delhi)	25/01/2024, 3:00 pm
Tentative Date of Interview	15/02/2024

Note:

1. Mere submission of application does not confer any right to the candidate for being called for Interview. ESIC reserves the right to adopt other criteria / terms and conditions for scrutinizing the application in case large numbers of applications are received or to postpone or cancel the said interview due to any unforeseen administrative reason.
2. **Candidature is subject to approval from the designated authority vide DCI letter (Letter No.DE-1-MiscIII/2019/4083 dated 20/08/2019).**
3. Candidate should ensure that Demand Draft of Rs 10,000/- (Rupees Ten Thousand only) and all the documents mentioned in the check list should be attached with application form, failing which his/her application will not be considered and no communication in this regard will be entertained.
4. Candidates are required to bring all the original documents for verification at the time of Interview.
5. Wrong declarations/submission of false information or any other action contrary to law shall lead to cancellation of the candidature at any stage.
6. The list of shortlisted candidates eligible for interview will be uploaded on the website (Follow the link: www.esic.nic.in → **Health Services** → **Medical Education Institutions** → **Delhi** → **ESIC Dental College and Hospital, Rohini, Delhi** → **Announcement** → **Circulars/Instructions/Orders**). Candidates are advised to check the website regularly for updates.
7. The result of the interview will be available on the said Website and/ or notice board of ESIC Dental College, Rohini. No enquiry or correspondence in this regard will be entertained.
8. Internship will be allowed as per DCI guidelines. Part internship will not be permissible in any case.

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9. No private practice is allowed during Internship at ESIC Dental College. In case anybody is found doing private practice, necessary action will be taken as per rules.
10. Incomplete application will be liable to rejection.
11. Selected candidates need to follow the terms and conditions mentioned in the offer of appointment.
12. Selected candidates will be paid a monthly stipend of Rs 3000/- (Three thousand only) on consolidated basis and without any additional allowances.
13. Duration of this internship will be for a period of one year from the date of joining.
14. One day leave will be credited after completion of one month of internship. In case the candidate avails any additional leave, it will be treated as leave without pay.
15. There will be no reservation facility for any category.


Dean

APPLICATION FORM FOR INTERNSHIP FOR EXTERNAL CANDIDATES IN
ESIC DENTAL COLLEGE & HOSPITAL, SECTOR 15, ROHINI, DELHI-89

1. Name in full (Block letters):

2. Father's / Husband's Name:

3. Mother's Name:

4. Age:

Sex: M / F

5. Date of Birth (In Figures)

_____ (DD/MM/YY)

(In words)

7. Address for correspondence:

8. Email ID:

9. Contact No: Landline:

Mobile:

10. Aadhar number :

11. Name and address of Institution/college:
from where doing B.D.S. (Parent College)

12. Name and address of University:

PHOTOGRAPH

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13. Whether Institute/college was de-recognized or not during the study: Yes / No

14. Date and year of completion of Final BDS: _____

15. Details of B.D.S examination passed:

Year	Percentage (%) of marks	Distinction (if any)	Attempts (if any)
1 st year			
2 nd Year			
3 rd Year			
4 th Year (1 st sem)			
4 th Year (2 nd sem)			
Total aggregate of all 4 years			

16. Co-curricular activities: Enclose list

17. Details of Demand draft enclosed: Demand draft No: _____ dated _____

Bank name _____, Branch _____ of amount

Rs 10,000/- (ten thousand only).

UNDERTAKING

I solemnly declare that the statements made by me in this form are true and correct and to the best of my knowledge and belief. If, at any stage, it is found that the facts have been concealed or misrepresented by me, my candidature for internship may be treated as cancelled.

Signature of the candidate: _____

Name in block letters: _____

(Annexure1)

UNDERTAKING

I, _____ S/D/ of _____,

am willing to:

- a. Do internship at ESIC Dental College & Hospital, Rohini, Delhi at monthly stipend of Rs 3000 (Three thousand) only, subject to fulfillment of terms and conditions laid down by ESIC.
- b. Deposit Rs. 2,00,000 (two lakh only) as training fee if I get selected for internship, in the form of a Demand Draft in favour of **"ESI Fund Account no. 1(Central)" payable at Delhi** before starting the internship. This fee would not be refundable after the start of training.
- c. Follow internship program of ESIC Dental College & Hospital, Rohini.
- d. Maintain good conduct, discipline and decorum of the institution. ESIC has the right to discontinue the internship at any time for any misconduct, indiscipline and unsatisfactory work (on part of the candidate).

Place:

Signature:

Date:

Name of Applicant:

(Annexure2)

MARKS (OUT OF 100)				
INTERVIEW (50)	ACADEMIC PERFORMANCE (50)			TOTAL MARKS (100)
	BDS marks % aggregate (20)	* No. of Attempts (20)	**Scientific/ extra-curricular achievements (10)	

* A maximum of 20 marks may be awarded (5 marks for each year). In case of any additional attempt, 5 marks will be deducted

**Paper presented (2)

Poster presented (2)

Publication in a journal (4)

Extra-curricular achievements (2)

CHECKLIST

Documents enclosed	Yes/ No
Demand draft of Rs 10,000/- (Ten thousand) only	
Reason for doing internship at ESIC Dental College & Hospital, Rohini	
Undertaking as per Annexure 1	
NOC from parent dental college	
NOC from Parent Dental College authenticated by the enrolled affiliating university	
NOC from ESIC Dental College & Hospital, Rohini	
NOC from GGSIPU University, Delhi	
Result/ BDS Mark sheets issued by concerned university	
Attempt certificate	
Character and Conduct certificate	
Academic achievements (Scientific presentation/ publication)	
Extra- curricular achievements	
Self-attested copy of Aadhar card.	

Signed by Nagaraj M
Date: 27-12-2023 16:08:35
Reason: Approved